

Meridian Rural Fire Protection District

33 E. Broadway, Suite 210 - Meridian, Idaho 83642

Meeting Minutes – May 8, 2023

Call to Order:

The Meridian Rural Fire Protection District meeting for May 8, 2023, was called to order at 4:00 p.m. by Commissioner Shannon. Roll call was taken.

Roll Call:

Attendees: Commissioner Ward, Commissioner Derrick Shannon, Commissioner Randy Howell, MFD Chief Kris Blume, MFD Chief Charlie Butterfield.

Approval of Agenda:

Motion was made and seconded to approve the meeting agenda as presented.

Approval of the Minutes:

Motion was made and seconded to approve the minutes from the April 10, 2023 monthly meeting. Motion approved.

Treasurer's Report: Provided by Commissioner Howell:

- Approve and pay bills as follows:
 - Check #5472, Fire Code Consultants Northwest, \$155.49 Fire Plan Reviews Fee's, Invoice #MRFD_April_2023
 - Check #5473, John O. Fitzgerald, \$1,049.09 General Legal Services, Invoice #2023-05
 - Check #5474, Kathleen Roma & Associates PLLC, \$114.58 Accounting & Payroll Services, Invoice #71331
 - Check #5475, Zwygart John & Associates CPA's, \$5,600.00 FY2022 Annual Audit Services, Invoice #2228

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- No invoice submitted from the City of Meridian by time of MRFPD Monthly Meeting.
 - Total of \$6,919.16 paid for the month
- Motion made by Commissioner Howell to accept and pay stated bills. Motion passed.
- LGIP \$5,626,858.72
- US Bank \$163,793.87
- Current net cash position is currently \$5,790,652.59
- No US Bank State received by MRFPD Monthly Meeting to reconcile. LGIP statement received and reconciled April 30, 2023.
- Confirmed budget hearing date with Ada County Auditor. Commissioner Shannon resent budget hearing date. Original notification sent via email to Sarah Lund March 13, 2023 from Commissioner Shannon.
- Commissioner Howell position election set for September 2023.
- Upgraded computer system purchase for MRFPD by the City of Meridian in process. Should be available by June 2023 meeting.

Old Business:

- Station 7 and 8 construction update. On time and on budget per Chief Butterfield. Lake Hazel currently closed until Fall do to current projects. Staffing is solid with 16 personnel in the current full academy. Eric Smith, Captain of Logistics is retiring. Meridian Fire working through back filling open positions.
- Commissioner Ward signed Lake Hazel Warranty Deed. Check received.
- No other old business discussed

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New Business:

- MRFPD funding contribution. Commissioner Howell submitted that past budget discussion from MRFPD \$1.1M for FY23. Previous discussions had all amounts pending. Defer to Chief Blume for further discussion. New stations not staffed until end of September 2023 until FY 2024 budget. MRFPD is committed but no current funds have been transferred to Meridian Fire. Chief Butterfield will discuss with Tod Lavoy for FY24 to understand the financial need.
- Active Shooter policy in committee and no further action needed at this time from MRFPD.
- Chief Blume opened discussion regarding a new Meridian Fire building on the Water Tower Property owned by MRFPD. Looking for funding to help build the site for a new fire station and administrative offices. MFD not able to move at present. Minimum remodel to current needs is \$680,000.00.
- No other New Business.

Motion was made by Commissioner Ward and seconded (Commissioner Howell) to adjourn the May 8, 2023, meeting of the Meridian Rural Fire Protection District. Motion approved. The meeting was adjourned at 4:30 PM MT.