

# Meridian Rural Fire Protection District

33 E. Broadway, Suite 210 - Meridian, Idaho 83642

## Meeting Minutes – July 8, 2024

### **Call to Order:**

The Meridian Rural Fire Protection District monthly meeting for July 8, 2024 was called to order at 4:00 p.m. by Commissioner Shannon. Roll call was taken.

### **Roll Call:**

Attendees: Commissioner Derrick Shannon, Commissioner Randy Howell, MFD Chief Kris Blume, MRFPD Legal Counsel John O. Fitzgerald, Meridian City Council Representative Anne Little-Roberts. Commissioner Ward was not in attendance at this meeting.

### **Approval of Agenda for the July 8, 2024 MRFPD Monthly Meeting:**

Motion was made and seconded to approve the meeting agenda. Agenda approved. Commissioner Shannon made motion and Commissioner Howell seconded. Motion approved.

**Approval of the Minutes for the June 10, 2024 MRFPD Monthly Meeting:** Motion made by Commissioner Howell to approve meeting minutes, Commissioner Shannon seconded. Meeting minutes approved.

### **Treasurer's Report- Provided by Commissioner Howell:**

- Approve and pay bills as follows:
  - Check #5526, City of Meridian, \$147,795.21 May 2024 A,B,C Budgets, Invoice #3056
    - Total of \$147,795.21 checks paid out this month
  - Motion made by Commissioner Howell to accept and pay stated bills. Commissioner Shannon seconded. Motion passed.
  - LGIP \$6,363,280.97 balance
  - US Bank \$37,003.42 balance

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- Current net cash position is currently \$6,400,284.39
- US Bank Statement- April and May 2024 statements received and reconciled.
- LGIP Statement- June 2024 Received and Reconciled.

### **Old Business:**

- Deputy Chief Butterfield and Janssen are out on department calls and unable to attend the meeting.
- Brush Truck Update. Chief Blume advised the brush truck apparatus is still a minimum 3-weeks out from completion. Essentially the apparatus will not be finished to be in service for this season. Chief Blume will investigate if there are any penalties for the delayed completion.
- New Water Tender apparatus. Push-in ceremony. Date TBD. Chassis leveled and ready for service.
- New pickup truck replacement truck to replace the old Chevrolet Admin Training vehicle. New Ford F150 at Kendall Ford is available and ready to purchase. Chief Blume encouraged MRFPD Commissioners to act now. Commissioner Howell made motion to authorize the Meridian Fire Department to purchase the new 2024 Ford150 vehicle to replace the aging Chevrolet used by the Admin and Training Division not exceed \$55,000.00. Commissioner Shannon seconded. Motion passed. MRFPD and MFD will investigate the selling of the old vehicle. No trade in value to Kendall Ford.
- No old business

### **New Business:**

- Commissioner Howell delivered the FY25 MRFPD draft budget to the commission to approve for publication.
  - City of Meridian has new line item process for each fire station and for each department within the MFD,

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- Fire Station #1 has higher line item balance. The entire MFD float pool is based at station #1 which fall under station #1 budget.
- Personnel line items lists reclassification and wage adjustments for select staff.
- *Note: During the meeting MFD personnel have been called out to multiple fires and emergencies. Chief Blume reported that one firefighter was transported to hospital. Nature of issue unknown at present time.*
- Capital line item. Ada County is requiring all agencies to upgrade radio communications. Cost to City of Meridian is over \$900K. MRFPD portion is \$63,847. Currently the funds have not been approved by Meridian City Council as the date of this meeting.
- Fire Station Capital Improvement Plan. MRFPD portion is \$17,500.
- Outfitting new mobile air unit. MRFPD portion \$6,300.
- New Video Laryngoscope. MRFPD portion \$2,730.
- Estimated that \$504,175 would go to the Capital Improvement Fund. Commissioner Howell to meet with accountant to refine the estimated number.
- Commissioner Shannon asked if there was any additional capital improvement funding needed. Chief Blume responded that now needs at this time. However, Chief Blume did offer that the City of Meridian has need to plan for future station #9 to be built. Analytics from Darkhorse has detailed the location of the future station. MFD does have need for a logistics center. MFD is researching if MRFPD owned WaterTower properties would be a fit.
- Commissioner Howell will finalize the draft and submit to Commissioner Shannon to then submit for publication pursuant to Idaho Code Section 31-1422
- Commissioner Howell made a motion to accept the MRFPD FY 2025 annual budget for publication as of July 8, 2024. Commissioner Shannon seconded. Motion passed.

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- John O. Fitzgerald, MRFPD Legal Counsel, reviewed statute 311422. Budget must be posted 10-full days prior annual budget meeting August 19, 2024 6pm. Commissioner Shannon to submit budget for publication according to statute.
- Meridian Fire Update- Chief Blume. Firefighter being transported to hospital currently.
- New architectural firm Brunton Engineers are being engaged to design and retrofit future stations. They are not contracted to build, rather being investigated to potentially use them. Awaiting final approval from Meridian City Council.
- One of the key findings from the accreditation process is the need to have separate clean and dirty areas within each station. Occupational cancer is a concern among the fire industry. The need is now. Two current MFD staff have been diagnosed with cancer.
- Current MFD Fire Academy lost a recruit due to performance. Class is now at 14 recruits. A new fire academy is slated for early 2025 with at least 8 recruits.
- MFD is doing interviews July 19, 2024 to hire a replace for Deputy Chief Bongiorno's Deputy Chief of Prevention position. Four solid candidates. Updates at the next meeting.
- Chief Blume reported that there has been over 20 fires in the last few weeks which is concerning for a City of Meridian size.
- MFD is using Darkhorse for analytics. Charlie Butterfield to present to MRFPD at the next meeting to highlight statistics for the rural areas.
- Opticom upgrades are now operational across the city of Meridian. 13 intersections need firmware updates from ACHD. System is proving to increase efficiencies. Response time goal of 20% reduction through improved operational coverage. Uses predictive analytic tool that constantly updates in real time to improve drive times.

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- Public Hearing room first floor has been reserved by Commissioner Shannon for the MRFPD Annual Budget Meeting August 19, 2024 6pm.
- No New Business.

Motion was made by Commissioner Shannon and seconded by Commissioner Howell to adjourn the July 8, 2024 meeting of the Meridian Rural Fire Protection District. Motion approved. The meeting was adjourned at 4:45 PM MT.